



**Board of Commissioners  
Work Session Minutes  
May 2, 2018**

The regular meeting of the Board of Commissioners of Olympic Medical Center was called to order at 12:30 pm by Board President John Beitzel in Linkletter Hall, and was opened with the pledge of allegiance. Also in attendance were Commissioners Thom Hightower, Jean Hordyk, Jim Leskinovitch, John Miles, MD, John Nutter, and Tom Oblak; CEO/Administrator Eric Lewis; CNO/COO Lorraine Wall, RN; CMO/Safety Officer Scott Kennedy, MD; OMP CPO Joshua Jones, MD; CFO Darryl Wolfe; CHRO/General Counsel Jennifer Burkhardt; Risk and Compliance Officer Donna Davison; Communications and Public Relations Manager Bobby Beeman; staff; public participants and Executive Assistant Patty Kennedy.

**EMPLOYEE RECOGNITION – Jennifer Burkhardt, Chief Human Resource Officer/General Counsel**

The 2018 Patient Experience Champions were recognized: Rebecca Wilttrout, Teresa Sesma-Meyers, Jon Critchfield, Karen Keller, Sheena Plamoottil, MD, and LeAnn Johnson

**ASSOCIATION OF WASHINGTON PUBLIC HOSPITAL DISTRICTS (AWPHD) STRATEGIC PLAN AND ADVOCACY UPDATE – Ben Lindekugel, Executive Director**

Mr. Lewis introduced Mr. Lindekugel and gave a brief explanation of the AWPHD. Mr. Lindekugel stated he was honored to be at the meeting and to be working with Eric as part of their Board. See attached slides.

**ORGANIZATIONAL CHART CHANGES – Eric Lewis, Chief Executive Officer**

Eric reviewed the changes to the OMC Organizational Chart. He announced Donna Davison will now be OMC's Compliance Officer. A Compliance Analyst will be hired. The Treasurer position has been added, along with the Lung Center as an additional clinic.

**MOTION:** To approve the changes to the Organizational Chart as presented. **Motion carried unanimously.**

**KEY BANK LOAN – Darryl Wolfe, Chief Financial Officer**

Mr. Wolfe reviewed the planned debt Issuance, amortization, where the monies will be used, pre-payment options, refund strategy, and debt to capitalization. Loan should be finalized by late May or early June. See attached slides.

**PHYSICAL SECURITY SYSTEM PURCHASE – Darryl Wolfe, Chief Financial Officer**

Mr. Wolfe stated the purchase of the S2 Physical Security Platform for \$325,151 was introduced at the April 18 Board of Commissioners meeting,

**MOTION:** To approve the purchase of the S2 Physical Security Platform from Long Building Technologies for the cost of THREE HUNDRED TWENTY-FIVE THOUSAND ONE HUNDRED AND FIFTY-ONE DOLLARS, plus tax (\$325,151) as presented.

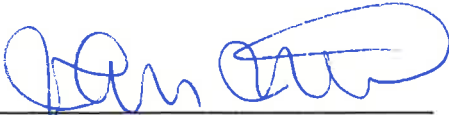
**Discussion:** Board member asked if this would be added to the outside clinics as well as there has been a concern brought forward during Board rounding. Will be added as necessary. There would be no change in staff. Staff are encouraged to call 911 during any emergency. OMC has two Security Officers to round on the outside facilities. They use their own cars when traveling between the different locations. **Motion carried unanimously.**

Board President announced the Strategic Planning Committing would next meet in Mr. Lewis' office.

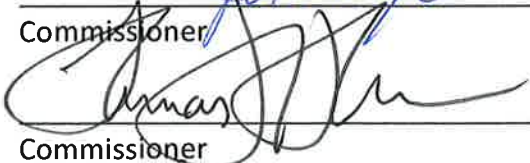
There being no further business, the meeting was finally adjourned at 1:15 pm.

**APPROVED AND ADOPTED** this 16th day of May, 2018.

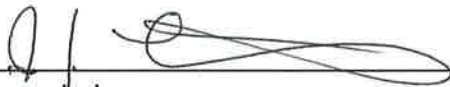
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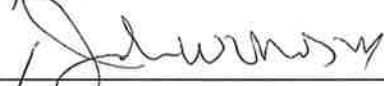
  
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