



**Board of Commissioners  
Business Meeting Minutes  
December 20, 2017**

The regular meeting of the Board of Commissioners of Olympic Medical Center was called to order at 6:00 pm by Board President Jim Leskinovitch in Linkletter Hall, and was opened with the pledge of allegiance. Also in attendance were Commissioners John Beitzel, Jean Hordyk (via telephone), John Miles, MD, John Nutter and Tom Oblak; CEO Eric Lewis; CMO/Safety Officer Scott Kennedy, MD; OMP CPO Joshua Jones, MD; CFO Darryl Wolfe; CHRO Richard Newman; Risk Manager Donna Davison; General Counsel Jennifer Burkhardt, JD, GPHR; Marketing Manager Jeff Anderson; staff; public participants and Executive Assistant Gay Lynn Iseri. Commissioners Jim Cammack were excused.

**CONSENT AGENDA**

- A. Minutes for November 15, 2017 and December 6, 2017;
- B. Bad Debt for November 2017 in the amount of \$228,831.49;
- C. Vouchers for November 2017 in the amount of \$8,184,187.31;
- D. Payroll for the period of November 5 through December 2, 2017 in the amount of \$4,843,932.28;
- E. Surplus Property.

**MOTION:** To approve the Consent Agenda as presented. *Motion carried unanimously.*

**PORT ANGELES SCHOOL DISTRICT CAPITAL PROJECTS LEVY – Superintendent Marc Jackson and Port Angeles Citizens for Education (PACE) Member Steve Methner**

The attached information was presented to the board regarding the proposed capital projects levy for the Port Angeles School District. The first improvements will be focused on Stevens Middle School, then Franklin Elementary, and with any remaining funds Hamilton Elementary School. As the board recognizes the need for strong and safe schools in the community for recruitment and retention of healthcare professionals, the following motion was made:

**MOTION:** To request a resolution be drafted for consideration at the next board meeting to support the Port Angeles School District Capital Projects Levy. *Motion carried unanimously.*

**OMC FOUNDATION UPDATE – Bruce Skinner, OMC Foundation Executive Director**

OMC Foundation President Jim Jones announced another donation in the amount of \$79,193 toward the cancer center expansion project. He noted the cumulative donations toward the project exceed the half million mark. The goal of the Foundation is to raise one million dollars.

**OLYMPIC MEDICAL PHYSICIANS UPDATE – Jennifer Burkhardt, General Counsel**

***Family Practice Physician Employment Agreement for Family Practice***

The standard OMP agreement with Militza Ausmanas, MD, was presented. She will have a patient panel of 1,300 initially, then increase to 2,000 patients when paired with an ARNP. Recruitment incentives include \$10,000 actual moving expenses, \$30,000 sign on bonus, and \$15,000 retention incentive at year end with \$10,000 a year for 4 years on her anniversary date.

**MOTION:** To approve the Olympic Medical Physicians employment agreement for family practice with Militza Ausmanas, MD, at the annual salary of TWO HUNDRED AND NINE THOUSAND NINE HUNDRED SIXTY ONE DOLLARS AND NINETY CENTS (\$209,961.90) as presented. ***Motion carried unanimously.***

**SAFETY UPDATE – Scott Kennedy, MD, Chief Medical Officer/Chief Safety Officer**

The monthly Safety Report was about the flu. Data is being collected nationally about influenza reporting for Influenza-like Illness with symptoms of fever, cough, and sore throat. See attached information.

**PUBLIC COMMENT**

Public member Kenneth Reandeau, 181 W Lyre Road, Port Angeles, suggested OMC look into battery operated landscaping equipment instead of gasoline powered equipment as a healthier alternative. He also submitted his application for the District 3, Position 1 board vacancy.

**OLD BUSINESS**

***Resolution 507: Amending the Board Bylaws – Jennifer Burkhardt, General Counsel***

The resolution approving the amendments to the board bylaws that were discussed at the last meeting was presented for approval.

**MOTION:** To approve Resolution 507, amending the board bylaws as presented. ***Motion carried unanimously.***

***Sequim Same Day Surgery – Jennifer Burkhardt, General Counsel***

As introduced at the previous board meeting, consideration to approve the purchase of Sequim Same Day Surgery was presented. The owners announced the business was for sale and was offered to the practicing physicians who declined. In an effort to continue operations for patients, and as supported in the Strategic Plan for years, Olympic Medical Center would like to continue service to patients in Sequim. The closing date would be moved from 12/31/17 as previously mentioned to 1/31/18 to allow more time to finalize operations and billing components. At fair market evaluation, the final purchase price would be \$360,173.

***MOTION:*** To approve the purchase of Sequim Same Day Surgery, Inc. at the cost of THREE HUNDRED SIXTY THOUSAND ONE HUNDRED SEVENTY THREE DOLLARS (\$360,173) less rent due as presented.

***Discussion:*** It would be approximately 6 months to become fully operational once purchased with licensing requirements, staff training, and Epic implementation. ***Motion carried unanimously.***

***Northwest Pathology Contracts – Scott Kennedy, MD, Chief Medical Officer/Safety Officer***

Two contracts were presented for consideration. Currently, a single contract operating under five year rates is being used. With two updated contracts, appropriate market rates for each service would be maintained for medical directorship and professional pathology services.

***MOTION:*** To approve two separate agreements with Northwest Pathology for laboratory medical director services at a cost of FORTY FIVE THOUSAND DOLLARS (\$45,000) per year, and for professional pathology services at a total cost of approximately THREE HUNDRED THIRTY TWO THOUSAND DOLLARS (\$332,000) as presented. ***Motion carried unanimously.***

**ADMINISTRATOR'S REPORT – Lorraine Wall, Chief Nursing Officer**

***Annual Competency Report***


The annual staff competency report and DNV requirement was presented to the board for OMC's 1,423 current employees, which is 100 more employees than 2016. Solid hiring practices are followed and OMC's greatest asset continues to be its employees. Orientation and required annual education ensure staff is competent in their roles. See attached information.

There being no further business the meeting was finally adjourned at 6:53 pm.

**APPROVED AND ADOPTED** this 17th day of January, 2018.

**ATTEST:**


  
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Secretary

  
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Commissioner

  
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