



**Board of Commissioners
Business Meeting Minutes
April 18, 2018**

The regular meeting of the Board of Commissioners of Olympic Medical Center was called to order at 6:00 pm by Board President John Beitzel in Linkletter Hall, and was opened with the pledge of allegiance. Also in attendance were Commissioners Thom Hightower, Jim Leskinovitch, John Miles, MD, John Nutter, Tom Oblak; Chief Executive Officer Eric Lewis; Chief Nursing Officer/Hospital COO Lorraine Wall, RN; Chief Medical Officer/Safety Officer Scott Kennedy, MD; Chief Financial Officer Darry Wolfe; Chief Human Resource Officer/General Counsel Jennifer Burkhardt; Olympic Medical Physicians Chief Physician Officer Joshua Jones, MD; Administrative Director Donna Davison; staff; public participants and Executive Assistant Gay Lynn Iseri. Commissioner Jean Hordyk was excused.

CONSENT AGENDA

- A. Minutes for March 21, 2018, March 23, 2018, and April 4, 2018;
- B. Bad Debt for March 2018 in the amount of \$178,570.07;
- C. Vouchers for March 2018 in the amount of \$8,958,429.33;
- D. Payroll for the period of February 25, 2018 through April 7, 2018 in the amount of \$7,708,202.90;
- E. Surplus Property.

MOTION: To approve the Consent Agenda as presented. *Motion carried unanimously.*

OMC FOUNDATION UPDATE – Bruce Skinner, Foundation Executive Director

A check for \$102,000 was presented for the Cancer Center Expansion project. It was also announced the goal of raising a million dollars for the project been met. The Foundation Board was thanked for their fund raising effort.

OLYMPIC MEDICAL PHYSICIANS UPDATE – Joshua Jones, MD, OMP Chief Physician Officer

Dr. Jones recognized the OMP Primary Care Outreach Team who cover OMP patients at local skilled nursing facilities in Clallam County. The team cares for patients coming out of acute care, either long or short term residents. The team has been dedicated to advocating the best care possible for these most vulnerable patients. Suzanne Hirst, PA-C, Stephenie Bennett, PA-C, Lindsay Hoffman, MD, Angela Toll, MA-C, and Jason Rhodes, RN were recognized. OMP will continue to provide this service until the remainder of 2018.

MEDICAL STAFF RECOMMENDATIONS – Scott Kennedy, MD, Chief Medical Officer/ Safety Officer
Dr. Kennedy presented for Alan Kowitz, Chief of Staff, who was seeing patients. Approval was requested for the March 2018 Medical Staff Credentials Report below:

Appointment to the AHP Staff:

- | | |
|------------------------|---|
| 1. Evans, Meghan, PA-C | Jamestown Family Health – Family Medicine |
| 2. Martin, Molly, ARNP | Jamestown Family Health – Family Medicine |

Reappointment to the AHP Staff:

- | | |
|-------------------------|----------------------|
| 1. Shields, Cheri, CNM | OMP – Women’s Clinic |
| 2. Walker, Connie, PA-C | OMP – Primary Care |

Appointment to the Active Staff:

- | | |
|--------------------------------|--------------------|
| 1. Ausmanas, Militza (Mimi) MD | OMP – Primary Care |
|--------------------------------|--------------------|

Reappointment to the Courtesy Medical Staff:

- | | |
|--------------------------|--------------------|
| 1. McGovern, Tristan, MD | Orthopedic Surgery |
|--------------------------|--------------------|

Reappointment to the Active Medical Staff:

- | | |
|-----------------------------|---------------------------|
| 1. Gordon, Lawrence, MD | OMP – Hospitalist |
| 2. Gutman, Andrew, MD | RADIA - Radiology |
| 3. Heisterkamp, Georgia, MD | OMP – General Surgery |
| 4. Russell, B. Dale, MD | OMP – Urology |
| 5. Schutz, Lusana, DO | PESI – Emergency Medicine |

Telemedicine Privileges:

- | | |
|--------------------------|----------------------------------|
| 1. Johnson, Germaine, MD | RADIA – Radiology |
| 2. Prow, Harold W., MD | RADIA – Radiology |
| 3. Kesava, Prabhakar, MD | RADIA – Radiology (initial appt) |
| 4. Voria, Pooja, MD | RADIA - Radiology |

Additional Privilege Request:

- | | |
|------------------------|----------------------|
| 1. Diamond, Laura, MD | Adult ICU privileges |
| 2. Scavone, Summer, MD | Adult ICU privileges |

Resignation/Contract Termination:

- | | |
|-----------------------------|--------------------------|
| 1. Christian, Elizabeth, MD | OMP – Effective 02/27/18 |
| 2. Huang, Kenneth, ARNP | OMP – Effective 04/15/18 |

MOTION: To approve the March 2018 Medical Staff Credentials Report as presented.
Motion carried unanimously.

SAFETY UPDATE – Lorraine Wall, Chief Nursing Officer/Hospital COO and Trisha Duerr, Emergency Services Supervisor

Information regarding the STEMI Program in the Emergency Department was presented. ST-elevation Myocardial Infarctions, or STEMIs require rapid medical treatment. The closest catheter lab is located in Bremerton and oxygenation is needed to restore the heart muscle as soon as possible to prevent damage. Procedural changes in the ED were made to follow a treatment algorithm, use of an internal Code STEMI and a STEMI Box with needed drugs to help get the patient the needed treatment in a timely manner. See attached presentation.

FINANCIAL UPDATE – Darryl Wolfe, Chief Financial Officer
First Quarter 2018 Results

First quarter 2018 financial results were presented as attached.

OLD BUSINESS

Smart Pump Purchase – Lorraine Wall, RN, CNO/Hospital Chief Operating Officer

The purchase of new smart pumps was presented for approval. The price includes the equipment, license, services, and additional maintenance costs. These pumps came highly recommended, met specifications, and were recommended by staff. The pumps were a 2018 budgeted item to replace the current 13 year old pumps.

MOTION: To approve the purchase of 126 Alaris Smart Pumps from CareFusion at the cost of NINE HUNDRED SIXTY NINE THOUSAND FIVE HUNDRED DOLLARS (\$969,500), plus a five year software maintenance fee of FOURTEEN THOUSAND SEVEN HUNDRED FORTY TWO DOLLARS (\$14,742) annually as presented.

Discussion: Commissioner Oblak acknowledged staff who maintain equipment to ensure equipment remains safe and reliable **Motion carried unanimously.**

2018 Board Goals – John Beitzel, Board President

Five goals were discussed to include in Talent Central for the Board. By developing goals for the board, it will unify performance analysis to be consistent with the other 1,460 OMC employees. The five goals were to complete board safety rounding quarterly, continue oversight of all OMC quality and safety efforts, remain a positive force for the success and survival of OMC, review the status of the strategic plan goals quarterly, and support the use of Talent Central.

MOTION: To accept the 2018 Board Goals as discussed. **Motion carried unanimously.**

ADMINISTRATOR'S REPORT – Eric Lewis, Chief Executive Officer

Operations Update

The first quarter of 2018 was the busiest quarter ever. Labor shortages were experienced, but recruitment continues. Good medical equipment investments have been made. Olympic Medical Physicians grew and more patients were cared for. March financials came in with a 3% margin. A recent Rural Hospital CEO Retreat sponsored by WSHA was informational and many good agenda items were discussed. Among the topics were cyber security, hospital board certification training beginning in 2019, FQHC/hospital relationships, the HCA move from volume to value, changes in mental health reimbursement, and global budgeting.

Advocacy Update

At the federal level, advocacy efforts will focus on defending the 340b drug discount program. The AHA Annual Meeting will occur in early May in DC, meetings are also scheduled to discuss the plan and how savings are used with legislators. At the state level, WSHA celebrated the successful 2018 session briefly, but has moved on to planning a more difficult 2019 session. Nurse staffing, meal and rest breaks, ratios, mental health funding, hard to place patients after acute care, and Medicaid reimbursement issues will all be addressed.

Cancer Center Expansion Update

The Cancer Center Expansion Project continues in planning and design. Approval to bid will occur in June or July for a September 2018 start date with completion in 2019. The budget is \$3.5 to 4 million for phase I. Phase 2 will happen as needed.

2018-2020 Strategic Plan Update

The first quarter update for the 2018-2020 Strategic Plan was presented as attached. For board rounding, 21 items were noted in March, and all have been addressed. The DNV survey went well and surveyors could see improvements at OMC. The Colorectal Bundle was implemented and is being followed. Advocacy efforts at the State level were successful with budget provisos assed and Medicaid reimbursement increased. Wellness is moving forward with the YMCA partnership and cardiac rehabilitation. Employee retention and recruitment continues. Talent Central was implemented. OMC's intentional culture and employee communication is a positive focus. The Epic Assistance Program has helped Dr. Regina McGovern's office implement Epic, and North Olympic Health Network has decided to switch to Epic in 2019. Recruitment and retention of physicians and APCs continues with very low turnover. Primary care providers are now assigned if needed for patients who use OMC specialists. Four projects are underway for campus development that include expanding primary care, outpatient surgery, central sterile processing, and surgery services. Chronic disease management and collaborative care with mental health and primary care is a focus to create a larger care team around the physician and APC to see more patients. Training management staff through Lead Academy sponsored by WSHA will provide the management team common training to focus on process improvement.

NEW BUSINESS

Physical Security System Purchase – Darryl Wolfe, Chief Financial Officer

This long planned OMC-wide security project has been budgeted for 2016, 2017 and 2018. A new system will centralize three security systems into one platform for both Port Angeles and Sequim. The estimated cost is \$325,000. Action will be sought at the next board meeting.

Tele-Psych Agreement – Lorraine Wall, Chief Nursing Officer/Hospital COO

As there is an increased amount of patients with behavioral health concerns in the ED and inpatient setting, and the need for more psychiatric care is needed. Additional consultations are needed and more services are required. The use of tele-psychiatry has grown across the nation, which would ensure 24/7 on demand service for these patients. Insight is a company currently used by Jefferson Healthcare, Multicare and Confluence Health and come highly recommended. Patient evaluation occurs via monitors, and an onsite professional will help arrange a treatment plan. Staff education is available, from pediatric to geriatric care. Contract negotiations are underway, and it's estimated 160 to 180 evaluations per year will be needed. A fixed monthly fee was estimated at \$3,900 per month, based on 50 encounters per month. The addition of tele-psych services would decrease inappropriate admissions and inappropriate lengths of stay, reduce hospital risk and liability, increase compliance, improve ED throughput, and patient satisfaction. This is planned for 2018 and part of the Strategic Plan.

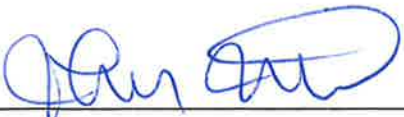
Remote IT Sign-on Education – Darryl Wolfe, Chief Financial Officer

Board education occurred on new security features for remote access into OMC's computer systems that will affect how email is accessed from home and smartphones. Risk assessments now require an additional step for logging in with new multi authentication procedures.


There being no further business the meeting was finally adjourned at 7:35 pm.

APPROVED AND ADOPTED this 16th day of May, 2018.


ATTEST:



Secretary



Commissioner



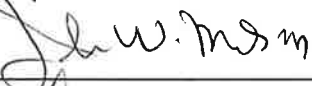
Commissioner



President



Commissioner



Commissioner



Commissioner