



**Board of Commissioners
Work Session Meeting Minutes
Linkletter Hall
December 7, 2016**

The meeting was called to order at 12:30 pm by Board President John Nutter and was opened with the pledge of allegiance. Also in attendance were Commissioners Jean Hordyk, John Beitzel, Jim Cammack, Jim Leskinovitch, John Miles and Tom Oblak; CEO Eric Lewis; CMO Scott Kennedy, MD; CNO Lorraine Wall, RN; CPO Joshua Jones, MD; CFO Darryl Wolfe; CHRO Richard Newman; General Counsel Jennifer Burkhardt, GPHR; Risk Manager Donna Davison; Communications and Public Affairs Manager Bobby Beeman; Marketing Manager Jeff Anderson; and Executive Assistant Gay Lynn Iseri.

EMPLOYEE RECOGNITION – Lorraine Wall, RN, MSN, Chief Nursing Officer

The following employees were recognized for going above and beyond in their roles at Olympic Medical Center by improving processes and procedures when receiving and providing care to ITA/Psychiatric patients:

- Cynthia Beltrami, RN, Med/Surg
- Katie Roszatycki, RN, Med/Surg
- Stacia Kiesser, RN, Med/Surg
- Julie Millsap, RN, Med/Surg
- Beverly Buck, CNA, Med Surg

RECOGNITION OF FIRST FEDERAL SAVINGS AND LOAN AND CANCER CENTER CAPITAL CAMPAIGN – Bruce Skinner, OMC Foundation Executive Director

Mr. Skinner introduced First Federal CEO Larry Hueth, President Dave Flodstrom, and Executive Director Karen McCormick. When First Federal Savings and Loan became a publicly traded company, stock holders also voted to establish a foundation. A donation from this foundation of \$50,000 was presented to OMC to help fund the expansion efforts for the cancer center in Sequim.

**OLYMPIC MEDICAL PHYSICIANS (OMP) UPDATE – Joshua Jones, MD, Chief Physician Officer
*Advanced Practice Clinician Employment Agreement***

Approval was requested for the standard OMP Advanced Practice Clinician Employment Agreement for Christopher Yujuico, PA-C to assist John Seddon, MD, in orthopedics. The agreement also includes a \$10,000 sign on bonus, \$5,000 moving stipend, and he will be ready to start upon licensing.

MOTION: To approve the standard OMP Advanced Practice Clinician Employment Agreement with Christopher Yujuico, PA-C, for orthopedic services, at the annual salary of ONE HUNDRED TWO THOUSAND DOLLARS (\$102,000) as presented. ***Motion carried unanimously.***

Hospitalist Employment Agreement

Approval was sought for the standard hospitalist employment agreement to convert Jennifer Swanson, MD, from a per diem to half time permanent hospitalist position. She is rejoining as a hospitalist after a brief time away. The standard agreement includes a 90-day out and is continuous.

MOTION: To approve the standard OMP Physician Employment Agreement with Jennifer Swanson, MD, for hospitalist services, at the salary of ONE THOUSAND FIVE HUNDRED DOLLARS (\$1,500) per 12-hour shift as presented. ***Motion carried unanimously.***

UW Pediatric Residency Program

The pediatric residency program through the University of Washington was presented for introduction. Training would occur in the resident's second year with the Peninsula Children's Clinic and OMC, and would include thirteen residents per year for 8 weeks at a time. The cost to OMC annually would be approximately \$77,000, plus a housing cost of \$16,000. OMC could bill for approximately \$122,000, all while increasing pediatric patient access. Along with the Rural Training Track opportunities, this also showcases OMC as a vibrant, growing medical climate for training. Approval will be sought at the next meeting.

OPERATING ROOM TABLES – Lorraine Wall, RN, MSN, Chief Nursing Officer

Older tables in the operating room need replacement. One failed and was replaced last summer, and two other tables require replacement at the budgeted cost of \$74,000 each. This request will be presented for consideration at the next meeting.

OLYMPIC MEDICAL HOME HEALTH UPDATE – Joan Warren, Director of Home Health

An update was presented noting average daily census, number of visits, quality improvement efforts and measures, patient experience, Epic and Lifeline. See attached for detail.

RESOLUTION 500 – AUTHORIZING THE ISSUANCE OF \$20M BOND – Darryl Wolfe, Chief Financial Officer

After careful consideration, Key Bank was chosen as the best opportunity, and the rate was locked in at 3.04% after the election. The intent of this borrowing was detailed on the attached slides for major items next year. It was negotiated with more flexibility than the 2013 loan, and will keep debt to capitalization low. At the end of 10 years, renegotiations can occur.

MOTION: To approve Resolution 500 - Authorizing the issuance of a TWENTY MILLION DOLLARS (\$20 million) limited tax general obligation bond to Key Bank at the rate of 3.04% as presented. *Motion carried unanimously.*

ENDOSCOPY MEDICAL GAS ROUTING PROJECT – Darryl Wolfe, Chief Financial Officer

With the purchase of new anesthesia machines, one endoscopy room requires piped in medical gas capability. Renovations will occur to pipe in this gas per code using the small works roster with subcontractors at approximately \$76,800. Approval will be sought at the next meeting.

NORTHWEST PATHOLOGY AGREEMENT – Scott Kennedy, MD, Chief Medical Officer

Negotiations are underway with Northwest Pathology. The contract team is working on 2013 rate sheets, and medical director rates are being determined. A new agreement may be brought to the board for consideration at the next meeting.

OTHER

A case of the mumps in Kirkland sparked a brief conversation. It was noted OMC Staff has been immunized or have natural immunity.

There being no further business, the meeting was finally adjourned at 1:28 pm.

APPROVED AND ADOPTED this 21st day of December, 2016.

ATTEST:

Secretary

Commissioner
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Commissioner

[Signature]

President
[Signature]

Commissioner
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Commissioner
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Commissioner