



**Board of Commissioners  
Work Session Minutes**

**April 1, 2015**

**12:30 p.m.**

The regular meeting of the Board of Commissioners was called to order by Board President Tom Oblak and in Linkletter Hall and was opened with the pledge of allegiance at 12:30 pm. Also in attendance were Commissioners John Beitzel, Jim Cammack (via telephone), Jean Hordyk, and John Nutter; CEO Eric Lewis, CMO/COO Scott Kennedy, MD, CFO Julie Rukstad, General Counsel Jennifer Burkhardt, JD, GPHR, staff, public participants and Executive Assistant Gay Lynn Iseri. Excused were commissioners Jim Leskinovitch and John Miles, MD.

***Employee Recognition – Rebecca Corley, MD, OMP chief physician officer***

The following employees were honored for going above and beyond in their roles at OMC:

- Leonard Anderson, Chronic Disease Management Program Coordinator at Heart Center
- Kellie Brady, Medical Office Nurse Coordinator at OMP Primary Care Clinic
- Tammy Reid, Discharge Planner at Sequim Specialty Clinic
- Holly Heustis, Supervisor at OMP Cherry Street Primary Care Clinic
- Carole Kiele, Certified Medical Assistant at Port Angeles Specialty Clinic
- Lauraine Maddox, Charge Review Coordinator for Olympic Medical Physicians

***Advanced Practice Clinician (APC) Agreement between Peninsula Behavioral Health (PBH) and Olympic Medical Physicians (OMP) – Rebecca Corley, MD, OMP chief physician officer***

To provide mental health services at OMP Primary Care Clinics, OMC worked with Peninsula Behavioral Health to recruit Becky L. Godby, ARNP, who would be an employee of PBH, but work half time in the clinics. OMC agreed to pay half the annual salary.

***MOTION:*** To authorize the CEO to enter into a Professional Services Agreement with Peninsula Behavioral Health to provide mental health services by an APC at OMP's Primary Care Clinics for an annual cost of SIXTY SEVEN THOUSAND FIVE HUNDRED DOLLARS (\$67,500) as presented. ***Motion carried unanimously.***

Dr. Corley also asked for approval of another standard Olympic Medical Physicians (OMP) advanced practice clinician agreement for a provider to work in primary care in Port Angeles, whose previous experience was at the Quileute Clinic. The standard agreement includes \$2,500 for CME and standard benefits.

**MOTION:** To approve the standard OMP APC agreement for Bradley Krall, PA-C, with an annual salary of NINETY THOUSAND DOLLARS (\$90,000) as presented.  
**Motion carried unanimously.**

***Focus on Satisfaction – Richard Newman, chief human resource officer***

The quarterly report of the Executive Quality Council Focus on Satisfaction showed a big improvement of how patients rate the hospital overall. There was a slight improvement on whether patients would recommend the hospital and an ever larger improvement of how often patients received help quickly from hospital staff. For home health indicators, how patients rate the home health agency increased and so did the indicator for patients recommending the home health agency to friends and family. Staff training is underway to help with patient satisfaction, and the focus is on good customer service and care. A staff celebration is being planned for the positive DNV survey. See attached presentation.

***Rapid Treatment Services (RTS) – Lorraine Wall, chief nursing officer***

This program in the emergency department has been a positive experience for patients who have utilized this service; over 400 patients in March were seen for rapid treatments, therefore decompressing the waiting area. The average has been 18 patients per day since the program began at the first of the year. The emergency staff has come up with more diagnoses to treat under this program. We have another provider who is able to come out into the department to help the busy providers. We would like to continue through the rest of the year to improve flow, satisfaction and elopement.

**MOTION:** To authorize the CEO to enter into a Professional Services Agreement with Peninsula Emergency Physicians, Inc. to continue to provide the Rapid Treatment Service from April 1 to December 31, 2015 at the total cost of ONE HUNDRED TWENTY FOUR THOUSAND THREE HUNDRED SEVENTY ONE DOLLARS (\$124,371) as presented.

**Discussion:** With the previous contract, 40 hours per week of advanced practice clinician hours were utilized. This agreement increases coverage to 84 hours a week of APC coverage from noon to midnight daily. **Motion carried unanimously.**

**2015-2017 Strategic Plan Update – Eric Lewis, chief executive officer**

Updates to the current Strategic Plan are scheduled to occur monthly with the dashboard, and quarterly is more detail. See attached dashboard for the April 2015 update.

**Clallam County Economic Development Recommended Board Appointment – Eric Lewis, chief executive officer**

The Clallam County Economic Development Council was recently reorganized with the board disbanding and new bylaws enacted to continue their mission. The first meeting of the new board is April 9. Mr. Lewis requested to be recommended for appointment to the board to serve in the healthcare position.

**MOTION:** To approve Eric Lewis as the recommended appointment to the Clallam County Economic Development Council for the healthcare/medicine Board position effective April 1, 2015.

**Discussion:** There is no cost to OMC to have the CEO serve on the board, but OMC is a sponsor and contributes \$15,000 annually. Clallam County is looking at substantial contributions in the future with the goal to help the economy and create more jobs. More seats on the board will now come from the private sector instead of the public sector. **Motion carried unanimously.**

**Resolution of Appreciation for Clallam County Health Department Personnel – Eric Lewis, chief executive officer**

As National Public Health week is April 6-12, the opportunity to recognize the Clallam County Health Department staff was timely. This resolution in appreciation of their good work in public health will be delivered on April 9. They do an outstanding job every day and are key to the local health care delivery system.

**MOTION:** To approve Resolution 484 which recognizes and thanks the employees of the Clallam County Health Department for their critical work in public health.

**Discussion:** Commissioner Beitzel noted he served on the Clallam County Board of Health for many years, and over the years, staff has decreased, resources have diminished, and the work load has remained the same to deal with public health issues. **Motion carried unanimously.**

**Condensation Tank Replacement – Julie Rukstad, chief financial officer**

The request to replace the condensation tank as introduced at the last meeting was presented.

**MOTION:** To purchase a replacement condensation tank at the cost not to exceed ONE HUNDRED NINETY NINE THOUSAND DOLLARS (\$199,000) plus tax, and to authorize the CEO sign necessary agreements.

**Discussion:** This project was budgeted for \$102,000, but more piping and construction is necessary to do the project correctly. **Motion carried unanimously.**

**X-ray Equipment – Scott Kennedy, MD, chief medical officer/hospital chief operating officer**

The request to purchase two GE Proteus x-ray units as introduced at the last meeting was presented.

**MOTION:** To authorize the purchase of two GE Proteus x-ray units at the total cost for both of ONE HUNDRED THIRTY EIGHT THOUSAND SEVEN HUNDRED NINETY SIX DOLLARS (\$138,796), plus tax, and maintenance of EIGHTEEN THOUSAND EIGHT HUNDRED SEVENTY SIX DOLLARS (\$18,876) per year for four years following the first year warranty as presented. **Motion carried unanimously.**

At 1:35 pm the regular meeting adjourned. After a five minute break the meeting was moved to executive session for no more than twenty minutes to discuss the purchase of real estate pursuant to RCW 42.30.110(1)(b), and RCW 42.30.110(1)(g) to discuss the performance of a public employee with no action to follow. The executive session concluded at 2:00 pm and moved back to open session, and there being no further business, finally adjourned at 2:00 pm.

**APPROVED AND ADOPTED** this 15th day of April, 2015.

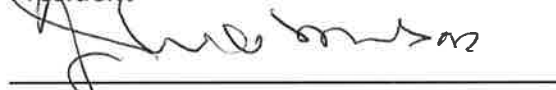
**ATTEST:**

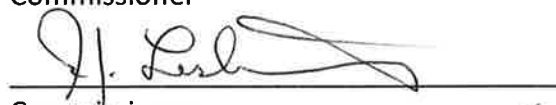
  
\_\_\_\_\_  
Secretary

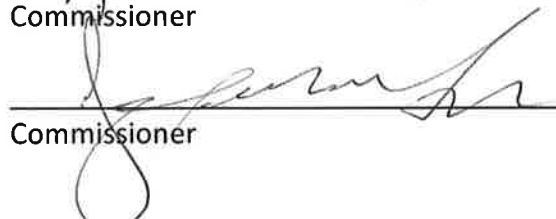
  
\_\_\_\_\_  
Commissioner

  
\_\_\_\_\_  
Commissioner

  
\_\_\_\_\_  
President

  
\_\_\_\_\_  
Commissioner

  
\_\_\_\_\_  
Commissioner

  
\_\_\_\_\_  
Commissioner